

CITY OF LOS ANGELES

PANORAMA CITY NEIGHBORHOOD COUNCIL

Directors

Gregory Wilkinson, Chair
Viviano Montes, Vice Chair
John DiGregorio, Treasurer
Cheryl Compton, Secretary
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Martha Cortez, VP • Pamela Gibberman
Angela Gleich • Danilo Guerra • Michael Hasz
Michelle Klein-Hass, VP • Saúl Mejía, VP
Gurgen Mkrtchyan, VP • Marisa Persaud, VP
Ryan Reich, VP • Sonia Sawit
Tony Wilkinson, VP

Vacant seats:

Renter Center-West (2020)
Business (2018) x2

Youth Representative: Douglas Bernal

CALIFORNIA



ERIC GARCETTI
MAYOR

PANORAMA CITY NEIGHBORHOOD COUNCIL

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ALTERNATES

Alt1 Nathan Bouldin Alt2 Salvador Ortega
Alt3 Dante Harris Alt4 (vacant)
Alt5 (vacant)

PANORAMA CITY NEIGHBORHOOD COUNCIL RULES COMMITTEE MEETING AGENDA

July 18, 2017, 6:30pm

Plaza del Valle, Community Room, Building G, Unit # 62
8600 Van Nuys Boulevard, Panorama City, CA 91402

The quorum for Panorama City Neighborhood Council committees is three. Public comments on agenda items will be heard when the item is considered. Public comments on other matters within the committee's jurisdiction may be made during the Public Comment period. Public comments are limited to two minutes per speaker. Action may be taken on any agenda item except Public Comment, announcements and reports. You may request a copy of printed materials that are distributed at the meeting. You may record the meeting by audio, video or photographic means as long as it is not disruptive. Meeting notices and agendas are posted at Plaza del Valle, Community Room (see below). If you need translation, or accommodation for a disability, please call the city Department of Neighborhood Empowerment at least three business days in advance (213-978-1551, or toll-free 3-1-1). The city is a covered entity under Title II of the Americans with Disabilities Act. If you believe the council is not following the law or its own rules you may file a grievance in writing with copies to both the Chair and the Secretary. Please be respectful of others, even when you differ with them.

- 6:30 1. **Call to Order Rules Committee agenda** and remarks (*Cheryl Compton, Rules Chair*) [2m]
- 6:32 2. **Roll Call** of committee members or alternates (the quorum is three). [2m]
- 6:34 3. **Public Comment** and announcements (*Please limit to two minutes per speaker.*) Public comment on agenda items will be heard at the time the item is considered. [4m]
- 6:38 4. **Discussion and nomination of Committee Co-Chair, additional Committee members or alternates.** Prior to this meeting, PCNC Board Members, Tony Wilkinson and Pamela Gibberman expressed interest in joining the Rules Committee. Cheryl Compton will present their names for approval to be committee members, along with any other interested stakeholders, at the next PCNC Regular Board Meeting, July 27, 2017. [5m]
- 6:43 5. **Review and discussion of proposed revision/amendment to the PCNC Bylaws regarding the clarification of the absence policy and removal of board members who do not attend Regular Board Meetings.** These changes were approved by the Rules Committee (around or about December 2016), but were never officially presented for discussion or vote at the regular Board Meeting. [15m]
- 6:58 6. **Open discussion regarding suggestions for possible sections of PCNC Bylaws to be discussed/reviewed/updated in future Rules Committee meetings.** [10m]
- 7:08 7. **General Review of Roberts Rules of Order.** Familiarity with Roberts Rules of Order, and the Rules Committee's ability to educate the Board, will help the Chair of PCNC run meetings more

effectively and efficiently, especially with respect to having the floor and other members speaking over each other. Discuss possible presentation to the PCNC Board at a future date. [See attached summary sheets][10m]

- 7:18 8. Public Comment and Announcements.** (Please limit to two minutes per speaker.) [5m]
7:23 9. Adjournment

Council Process: The council gained its official city role upon certification by the Board of Neighborhood Commissioners on March 15, 2007. Everyone who lives, works or owns real property within the boundaries of the Panorama City Neighborhood Council, or who declares a Community Interest in the area and the basis for it, is a "stakeholder". All stakeholders are members of the Council. Stakeholders elect a Board of Directors to represent them. This Board is recognized as the decision-making entity by the City of Los Angeles. The current Board was elected on April 2, 2016. While the Board is the official decision-making entity, meetings are conducted as much as possible in a town hall spirit. Committees are open to anyone with an interest in Panorama City. Panorama City's neighborhood council is much more than its Board, and it depends on public participation for its success.

Posting Sites: California's open meetings law, the Ralph M. Brown Act, requires that meeting notices be physically posted at a regular location 72 hours in advance for regular meetings and 24 hours in advance for special meetings. The location must be accessible to the public seven days a week, 24 hours a day. That location is the outside steel doors of the Plaza Del Valle Community Room, Building G, 8700 Van Nuys Boulevard, Panorama City, CA 91402. This council is also required to follow the City of Los Angeles posting policy for Neighborhood Councils. That policy additionally requires that councils post agendas through the city's Early Notification System (ENS), post the agendas on the council's website (if one exists), and make an effort to send agendas by electronic mail (if such a list exists). This council posts agendas on its website, panoramacitync.org. This council uses the city's ENS mailing list as its agenda email list. You may sign up for the ENS agenda system at: <http://lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>.

In addition to the Plaza Del Valle posting location, this council MAY post agendas at other locations within Panorama City. These may include: (1) Panorama City Branch Library, 14345 Roscoe Boulevard; (2) Panorama Recreation Center, 8600 Hazeltine Avenue; (3) Sepulveda Recreation Center, 8801 Kester Avenue; and (4) Casa Esperanza, 14705 Blythe Street. In addition to the ENS agenda list, this council MAY include agendas in its occasional informational emails. You can subscribe to the council's informational email list by sending your request to 'info@panoramacitync.org'. You can also sign up on the council's website. In order to respect our stakeholders' inboxes, messages to the informational email list will be sent at most once or twice a month. *The only way to assure that you will receive emailed agendas is through the ENS list.*

Americans with Disabilities Act (ADA): As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days prior to the meeting you wish to attend by contacting the city Department of Neighborhood Empowerment at least three business days in advance (213-978-1551, or toll-free 3-1-1).

Agenda-related written materials: The council may occasionally prepare supplementary information to the agenda ("agenda packets"). When this is done, the agenda packets are normally made available both to Board or committee members and to the general public at the start of the posted meeting. In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the Board or committee *in advance of a meeting* may be viewed by appointment at the Panorama City Neighborhood Council office, 14500 Roscoe Boulevard, Suite 400, Panorama City, CA 91401, (818-714-2133) during normal business hours, or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact, Cheryl Compton, PCNC - Secretary, 14500 Roscoe Boulevard, Suite 400, Panorama City, CA 91402; comptonpcnc@gmail.com.

For more information about the Panorama City Neighborhood Council visit our website at www.panoramacitync.org