

CITY OF LOS ANGELES

PANORAMA CITY NEIGHBORHOOD COUNCIL

Directors

Gregory Wilkinson, Chair
Viviano Montes, Vice Chair
John DiGregorio, Treasurer
Cheryl Compton, Secretary
Maricar Summer Bernardo • Jan Brown
Martha Cortez, VP • Pamela Gibberman
Michael Hasz • Michelle Klein-Hass, VP
Chris Q. Martinez • Saúl Mejía, VP
Gurgen Mkrtchyan, VP • Marisa Persaud, VP
Ryan Reich, VP • Danny Succar
Tony Wilkinson, VP

Vacant seats:

Homeowner Center-West (2019)
Renter Center-West (2021)
Business (2019) x2

Youth Representatives:

Pedro Saavedra & Melissa Esparza

CALIFORNIA



ERIC GARCETTI
MAYOR

PANORAMA CITY NEIGHBORHOOD COUNCIL

POSTAL MAIL

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ALTERNATES

Alt1 Nathan Bouldin **Alt2** Salvador Ortega
Alt3 Dante Harris **Alt4** (vacant)
Alt5 (vacant)

PANORAMA CITY NEIGHBORHOOD COUNCIL REGULAR BOARD OF DIRECTORS MEETING MINUTES

Thursday, April 26, 2018 6:30 PM

**Mission Community Hospital, Medical Office Building, 2nd Floor, Room 208
14860 Roscoe Boulevard, Panorama City, CA 91402**

The quorum is 11 Board members or Alternates. Public comments on agenda items will be heard when the item is considered. Public comments on other matters within the council's jurisdiction may be made during the Public Comment period. Public comments are usually limited to two minutes per speaker, at the discretion of the Chair. Action may be taken on any agenda item except Public Comment and announcements. Actions may be reconsidered only if a motion for reconsideration is adopted at the same meeting where the action was taken. You may request a copy of printed materials that are distributed at the meeting. You may record the meeting by audio, video or photographic means as long as it is not disruptive. Meeting notices and agendas are posted at the Plaza Del Valle Community Room and at other locations (see notes below). If you need translation, or accommodation for a disability, please call the city Department of Neighborhood Empowerment at least three business days in advance (213-978-1551, or toll-free 3-1-1). The city is a covered entity under Title II of the Americans with Disabilities Act. If you believe the council is not following the law or its own rules you may file a grievance in writing with copies to both the Chair and the Secretary. Please be respectful of others, even when you differ with them. Times shown in the agenda are only estimates. The sequence and time may be changed at the meeting.

- 1. Call to Order** and Opening Remarks (Chair **Gregory Wilkinson called the meeting to order at 6:45PM.**)
- 2. Self-Introductions** of Participants and Guests
- 3. Roll Call** of Board of Directors and Alternates (the quorum for Board meetings is 11).

Present: Summer Bernardo, Jan Brown, Cheryl Compton, Martha Cortez, Pamela Gibberman, Michael Hasz, Michelle Klein-Hass, Chris Q. Martinez, Viviano Montes, Marisa Persaud, Ryan Reich, Danny Succar, Gregory Wilkinson. Quorum achieved at 6:45PM with 13 board members. Tony Wilkinson was originally marked as an Excused Absence, but then arrived at 7:30PM, which brought total present board members to 14.

- Excused Absences: John DiGregorio
- Unexcused Absences: Saúl Mejía, Gurgen Mkrtchyan

4. Reports from LAPD & other relevant law enforcement agencies. Senior Lead Officer Damaris Bonffil [(818) 838-9854, mobile (818) 634-0718, 38834@lapd.online] covers Panorama City's Center-West area. Senior Lead Officer Sean Smith [(818-838-9842, mobile 818-442-3183, 35183@lapd.online)] covers Panorama City's North and Center-East districts. Senior Lead Officer Daniel Ruelas [(818) 838-9847, mobile 818-679-2082, 34435@lapd.online] is responsible for Panorama City south of Roscoe. Emergency: 911. Mission Division Front desk: 818-838-9800. Non-emergency: 877-ASKLAPD (877-275-5273).

- Officer Ruelas reported that two months ago (beginning of the year) there was an uptick in crime in the aggravated assault and domestic violence. Also 68% increase in burglaries and 9% increase in grand theft auto. However, last month we saw a 42% decrease in theft and burglary. Everyone needs to keep up the good work. Do not leave valuables in your cars. May 12th is the Gun Buy Back event from 8AM-1PM.

6:45 5. Various elected officials and government agencies/departments will report, discussion, and receive community input (short Q&A as time permits).

LOS ANGELES CITY COUNCIL DISTRICT 6

Councilwoman Nury Martinez is represented in Panorama City by Andres Sandoval (Andres.Sandoval@lacity.org). Area Director is Lorena Bernal (Lorena.Bernal@lacity.org). The district field office is located at 9300 Laurel Canyon Blvd., 2nd Floor, Sun Valley, CA 91331; 818-771-0236.

- Andres Sandoval reported that CD6 Clean-up Task Force did a clean-up of the Raymer area. Woodman Bridge was cleaned, with the assistance of Tony Cardenas' office and Union Pacific. CicLAvia is coming to the Valley, and May 16th at 6:00PM is the Apartment Owners and Managers Meeting at Sepulveda Rec. With regards to CicLAvia, Gregory Wilkinson brought up the fact that NCs only find out about events when the public does, but it would be nice to get a little more advanced notice. Andres also reported that Movie Night at Panorama Rec is in the planning stage, and he wanted to invite us to participate in the North Hills clean-up on May 3rd.

LOS ANGELES CITY MAYOR'S OFFICE

Mayor Eric Garcetti is represented in the East Valley by Area Representative, Brian Gavidia (cell: 213-713-0960 Brian.Gavidia@LACity.org). The Mayor's San Fernando Valley office is located in the Van Nuys City Hall, 14410 Sylvan Street, Van Nuys, CA 91401. **No representative present.**

LOS ANGELES UNIFIED SCHOOL DISTRICT, DISTRICT 6

Our LAUSD School Board Member is Kelly Gonez. Cara Onofre is her local representative. (Main (213) 241-6097 Mobile (818) 389-9216, cara.onofre@lausd.net). The District 6 office is located at 8401 Arleta Avenue, Sun Valley, CA 91352.

- Kelly Gomez and Cara Onofre were present. Ms. Gomez stressed the importance of making sure all our students were graduating and were ready for college with college prep classes, if this is the direction they choose. There is a report covering the past 10-years which they are currently assessing to see where there are areas for improvement. They also thanked John DiGregorio for the field trip to Paramount Studios.
- Panorama High School's Assistant Principal Flaminio Zarate spoke at this time about the open enrollment in the 2018 Magnet Program, which includes a two-year AA program. They also have medical sports programs, as well as classes in coding. The high school's goal is to support the students both socially and academically with social workers and/or psychiatric care.

LOS ANGELES COUNTY SUPERVISORIAL DISTRICT 3

Supervisor Sheila Kuehl (Sheila@bos.lacounty.gov, 213-974-3333) is located at 821 Kenneth Hahn Hall of Administration, 500 West Temple Street, Los Angeles, CA 90012. Supervisor Kuehl is represented locally by Valley District Director, Benita Trujillo (818-901-3831, btrujillo@bos.lacounty.gov). The San Fernando Valley District Office is located at 7555 Van Nuys Boulevard, Suite 1, Van Nuys, CA 91405. **No representative present.**

CALIFORNIA ASSEMBLY DISTRICT 46

Assemblymember Adrin Nazarian represents us in a district that runs from North Hills and Panorama City south to Studio City and the Hollywood Hills. His field office is located in the State Office Building at 6150 Van Nuys Blvd., Suite 300, Van Nuys, CA 91401. His Field Representative for Panorama City is Vanessa Carr (818) 376-4246; Vanessa.Carr@asm.ca.gov.

- June 2nd is the Art Walk; information to be provided soon. Planning community clean-ups with the assistance of Martha Cortez and John DiGregorio, as well as Nury Martinez's office, which will possibly happen in June.

CALIFORNIA SENATE DISTRICT 18

District 18 State Senator Bob Hertzberg maintains a field office in the State Office Building at 6150 Van Nuys Blvd., Suite 400, Van Nuys, CA 91401 (818-901-5588). His Field Deputy for Panorama City is Eveline Bravo-Ayala (evenline.bravo-ayala@sen.ca.gov). The District Director is Barri Worth Girvan (Barri.Girvan@sen.ca.gov). **No representative present.**

CALIFORNIA CONGRESSIONAL DISTRICT 29

Congressman Tony Cardenas' District Office is located at 9612 Van Nuys Blvd., #201, Panorama City, CA 91402 (818-221-3718). He is represented in Panorama City by Senior Field Representative Jaqueline Serrano (Jaqueline.Serrano@mail.house.gov; 818-221-3718). **No representative present.**

DEPARTMENT OF NEIGHBORHOOD EMPOWERMENT (DONE)

DONE's is located at 14410 Sylvan St. 4th Floor, Van Nuys, CA 91401. Office phone is: Office | 818-374-9898 Fax | 818-374-9877. Jose Galdamez is our designated liaison and can be emailed at jose.galdamez@lacity.org Our city funding representative is Ms. Shawna Dungo directly at shawna.dungo@lacity.org or general line Clerk.NCFunding@lacity.org or (213) 978-1058.

- Gibson Nyambura was filling in for Jose Galdamez. Just a few reminders: May 20th is the last day to present BACs for approval for FY 17-18, June 1 is the final day to request a check and June 20th is the last day to use the credit card. With regards to Item 19, please table until clarification from legal council.

DEPARTMENT OF RECREATIONS AND PARKS (Panorama City Rec. Center)

Panorama City Rec Center is located at 8600 Hazeltine Ave., Panorama City, CA 91402, (818) 893-3401, Adria Deliberto is the Rec Center's Director and can be reached at panorama.recreationcenter@lacity.org

- Adria thanked PCNC for their support and contributions to the Spring Egg Hunt. Estimated 200-250 people attended. Registration for Summer Day Camp begins May 7th.

6. Public Comment and Announcements (*Please limit to two minutes per speaker.*) Public comment on agenda items will be heard at the time the item is considered.

- Olivia Chavez came to PCNC representing two groups: 1) Metro's Veterans Summer Slam Employment Fair on Friday, June 29 from 9AM-2PM. Applicants should come ready for interviews; there will be 40 employers on-site. 2) North Valley Military Institute – they are looking for funding for 20 laptops so students can take the specialized testing. Graduation rate is 92%; 83 student from Panorama City attend.
- Per Jan Brown, Roman Antonio is the new librarian at Panorama City Library.

7. Discussion and possible action to appoint any interested qualified stakeholders to any appropriate vacant board seats. No interested stakeholders at this time.

8. Notation and possible correction (through documentation) of the list of Board members who may not vote on matters (financial or otherwise) because they have not completed the required

training. DONE requires two classes to vote: (1) the Ethics and Open Government course required by state law for all public officials in California within two years of their election or appointment and every two years thereafter – required to vote on any matter, and (2) basic funding training for neighborhood council Board members to vote on financial matters. DONE also requires all Board members to have signed they have received a copy of the Code of Conduct. While not required to vote any Board member who does not sign the acknowledgment of receipt will be removed from the Board by DONE. All three of these requirements can be met with online courses available at EmpowerLA.org.

- Saul Mejía is still delinquent; Viviano Montes says he has completed the courses, but did not get a certificate or email. Cheryl Compton will confirm with Jose Galdamez at DONE. We will let Viviano vote this month.

FUNDING NOTE – April is the last chance PCNC to approve any FY18 expenditures. We have \$13k unspoken for (prior to any voting at this April meeting).

9. Discussion and possible action regarding the Public Safety committee’s motion to sponsor a free CPR/First Aid training class to the community in June 2018 with certification. This will be a joint collaboration by the following NC’s: Panorama City, North Hills East and North Hills West. Possible allocation of up to \$100 for refreshments and light breakfast per event for a maximum total number of 6 events (for a total of up to \$600). These will be continuous events that will rotate location within our communities.

- Martha Cortez stated that they would like to also include Spanish CPR classes. Marisa Persaud motioned to approve up to \$600 for 6 events (up to \$100 at each event) for light breakfast/refreshments at free CPR/First Aid training in conjunction with North Hills West and North Hills East NCs, which was seconded by Chris Martinez. **Gregory Wilkinson called for a role call vote: Motion passes: 13 YES/0 NO/0 Abstain.** BAC must be submitted by May 20th for funding cut-off.

10. Discussion and possible action regarding the Public Safety committee’s motion to allocate a Neighborhood Purposes Grant to Southern California Preparedness Foundation for up to \$500 in support of the 11th Annual Valley Disaster Preparedness Fair on Saturday, September 29, 2018 and have an outreach table for NC.

- Chris Martinez motioned to approve as written, which was seconded by Tony Wilkinson. **Gregory Wilkinson called for a role call vote: Motion passes: 13 YES/0 NO/0 Abstain.**

SECRETARY NOTES: At this point in the agenda, some of the items were discussed/voted on in a different order. All notes are in agenda order, not action order. Also, Cheryl Compton apologizes as she was taking the first two vote counts on an outdated tally sheet, which did not have Danny Succar on the roll call. He did not vote on items numbers 9 and 10, although he was in the room.

11. Discussion and possible action regarding the Public Safety committee’s motion to file CIS (Community Impact Statement) on Council File 18-0169: Recruitment and Selection Process / Chief of Police / Los Angeles Police Department.

- Gregory Wilkinson reminded the board that we submitted a statement though the Committee’s website last month. The board agreed that we should file the exact same statement as a CIS. Michelle Klein-Hass motioned to submit the statement as a CIS, which was seconded by Pamela Gibberman. **Gregory Wilkinson called for hand vote: Motion passes: 13 YES/0 NO/1 Abstain.**

12. Discussion and possible action regarding the Public Safety committee’s motion to sponsor National Night Out along with the 3 Panorama City Senior Lead officers, officer Ruelas, Bonffil, & Smith. Event to be hosted at Plaza Del Valle courtyard in Panorama City on Tuesday, August 7, 2018. Public Safety committee recommendation to the board to allocate up to \$1,000 for the

purchase of public safety event materials such swag and flyers, have an outreach table, support event with refreshments and food.

- Discussion of funding event was tabled as it is more than a month out and beyond the scope of FY 17-18 and DONE's timetable for funding. However, the board affirmed desire to participate in the event. Pamela Gibberman motioned that we participate in the 2018 National Night Out, which was seconded by Michael Hasz. **Gregory Wilkinson called for voice vote: Motion passes: 12 YES/0 NO/0 Abstain.**

13. Discussion and possible action regarding the Public Safety committee's motion to support upcoming joint CERT 1 (Community Emergency Response Teams) Spanish Language Training with LAPD Mission Division Station – starts on July 10th, 2018 and running for 7 week class, training to be held at the new North Hills Community Room.

- Martha Cortez was only asking approval for the PCNC name/logo to be on the flyer. As we already approved project on a previous agenda, this was granted without issue.

14. Report by Animal Services liaison Jan Brown will give a brief report on the new Pet Shop Ordinance and her attendance this week at the Board of the Animal Services Commission meeting. Discussion and possible action regarding if the PCNC should respond to the new Ordinance.

- At the end of the meeting, Jan Brown gave a brief update on the Pet Shop Ordinance and supplied a hand-out. This has been approved by the Planning Commission. Each location could have up to 40 animals. It allows rescues to operate in Commercial Zones. Restrictions are slim and animals have potential to not be treated fairly or humanely. Also there discussions about the East Valley Animal Shelter converting the animals there to a plant-based vegan diet, which Jan further explained is not healthy for many types of animals. As this ended up being the last agenda item addressed, Gregory asked that Jan continue her update at a later time and meeting was adjourned.

15. Discussion and Possible Action about Hosting event to update the community on the Great Streets revitalization project on Parthenia St & Van Nuys Blvd, not to exceed \$1,000.00, Date will be determined once confirmed with Pacoima Beautiful, targeting mid-June Saturday.

- PCNC also was involved in the first event, which was the input on proposed plans by members of the community. Cheryl Compton confirmed it was a large event at Plaza de Valle, which was attended by many PCNC board members. Tony Wilkinson motioned to approve up to \$1000 towards hosting the Great Streets revitalization project on Parthenia & Van Nuys Blvd with Pacoima Beautiful, subject to available funds., which was seconded by Pamela Gibberman. **Gregory Wilkinson called for hand vote: Motion passes: 11 YES/1 NO/0 Abstain.** [Ryan Reich left the meeting prior to this vote].

16. Discussion and Possible Action about Hosting City Life 6 events (and scheduling) for summer 2018. Events will be of an 'outreach' nature, pop up events with outreach materials, refreshments, music. Rotating locations, partnering with CD6, Recs and Park and other area groups. Dates to fall prior to June 24th. Not to exceed \$2,500 in total.

- After some discussion, it was decided that this was an open-ended blanket item, with no concept behind the agenda item. NO MOTION.

17. Discussion and Possible Action about the Recommend from City Life for the purchase outreach inventory, including additional pop-up tent, tables, banners, table covers, swag and flyers, not to exceed \$5,000.

- All agreed that we should replenish our supply of swag and purchase additional equipment for outreach, with the addition of signs to the list above. Summer Bernardo motioned to approve up to \$5000 for various Outreach inventory, including pop-up tent, tables, banners, table covers, swag, flyers and signs,

which was seconded by Danny Succar. **Gregory Wilkinson called for hand vote: Motion passes: 14 YES/0 NO/0 Abstain.**

18. Discussion and Possible Action about reimbursing Board Member Tony Wilkinson up to \$2,100 for ongoing PCNC website hosting fees. Tony has been paying out of pocket for this PCNC expense while the website is being transferred to a PCNC approved vendor. Tony to provide more details.

- Tony Wilkinson explained that he had been paying website hosting fees while our NC account was frozen. Tony then recused himself from the room. Gregory Wilkinson also recused himself, as Tony is his father. Gregory turned the room over to the Vice Chair, Viviano, prior to leaving the room. Viviano Montes vouched for Tony and that he had indeed been paying by credit card for the web hosting. Chris Martinez motioned to approve to reimburse Board Member Tony Wilkinson up to \$2100 for out-of-pocket expenses in regards to ongoing PCNC website hosting fees, which was seconded by Danny Succar. **Viviano Montes called for hand vote: Motion passes: 11 YES/1 NO/0 Abstain/2 Recused.**

19. Discussion and Possible Action reimbursing Board Member Pamela Gibberman up to \$500 for her loss of funds do to an email phishing scam targeting her a PCNC board member for PCNC official usage request.

- No action required; Pamela was able to have the codes deactivated by Apple iTunes with refund pending, also filed police report, as well as reported an internet crime.

20. Discussion and Possible Action about the selection of a new PCNC webmaster, additional website design, and hosting service with approval of up to \$5,000 for up to 12 months of service.

- There are several possible vendors, including Robert from Web Corner and Wendy. This agenda item is only to approve the money for services, not the actual vendor. Tony Wilkinson motioned to approve up to \$5000 for 12 months for a comprehensive web design, web master and web hosting services. Vendor TBD, which was seconded by Jan Brown. **Gregory Wilkinson called for hand vote: Motion passes: 14 YES/0 NO/0 Abstain.**

21. Discussion and Possible Action about continuing any unspent Fiscal Year 2018 PCNC funds to the NC Congress and/or the NC Budget Advocates of up to \$3,000 for each.

- Gregory Wilkinson explained the concept behind this agenda item being that if any money is left over after all our expenditures we approved this evening, we should allocate to the NC Congress and the NC Budget Advocates, rather than it going back to the city. Gregory further explained that Budget Advocates are reappointed every year. Exact wording of the motion was volleyed back and forth with Tony Wilkinson finally motioning the following: After all FY 17-18 expenditures are approved, any remaining funds to be split with 2/3 to NC Congress and 1/3 to NC Budget Advocates, with the amounts not to exceed \$3000 each. **Gregory Wilkinson called for hand vote: Motion passes: 11 YES/1 NO/0 Abstain.** [Ryan Reich left the meeting prior to this vote].

22. Discussion, nomination, and selection of Committees to include adding new Committee Chairs or new members to each committee. Also includes 1-minute report form each committee. The current committees are listed below.

- Marisa Persaud requested to add Chris Martinez as co-chair of Outreach Committee. Summer Bernardo made the motion, which was seconded by Martha Cortez. **Gregory Wilkinson called for a voice vote: Motion passes: 14 YES/0 NO/0 Abstain.**

STANDING COMMITTEES					
	Chair	Email	Date/Time	Location	Notes
Commerce	Saúl Mejía	commercechair2016@yahoo.com	TBD		Needs additional members for quorum
Finance	Gurgen Mkrtchyan	gurgen@ympklaw.com			
Land Use	Tony Wilkinson	lawilkinson@acm.org			Land Use & Mobility meet jointly
Outreach	Marisa Persaud	Manther1222@yahoo.com			
Rules	Cheryl Compton	ComptonPCNC@gmail.com		Plaza Del Valle, Liz Galan Community Room	
SPECIAL COMMITTEES					
	Chair	Email	Date/Time	Location	Notes
City Life	John DiGregorio	johndPCNC@gmail.com			City Life & Public Safety meet jointly
Mobility	Michelle Klein-Hass	mkh.pcnc@gmail.com			Land Use & Mobility meet jointly
Public Safety	Martha Cortez	Martha.Cortez.PCNC@gmail.com			City Life & Public Safety meet jointly
Education	Ryan Reich	ryan.reich@gmail.com			
Health & Safety Fair	Saúl Mejía	commercechair2016@yahoo.com			
Youth	John DiGregorio & Martha Cortez	johndPCNC@gmail.com & Martha.Cortez.PCNC@gmail.com			
~ Please contact the Chairs if interested in participating on committees ~					

- Gregory Wilkinson took time under this agenda item to update everyone on the ICON project and the public meeting. The local carpenters union filed an appeal on the project. Gregory and other members of the board attended the meeting and presented our letter of support. Generally, the project seemed to have overwhelming support. ICON representatives will return in the future to update PCNC on developments. Construction will only take place 9AM-4PM Mondays through Saturdays. No work on Sundays. They will be making their best efforts to use and capture gray water. Also discussion on hardscape in front of parking garage. Also 24-hour security will be provided.

23. Discussion and possible action to remove any board member(s) that have violated Article V, section 7 “Absences” of the PCNC By-Laws. Pursuant to this section any board member that has two (2) consecutive absences or three (3) absences within a six (6) month period for regularly scheduled board meetings and that are not excused by the Chair may be removed from the board by a majority vote of all those board members present. The board member subject to the removal vote may address the board but is not allowed to vote. The following board members meet this criteria to be removed. None at this time.

24. Discussion and possible action to approve an unexpected office supplies or outreach expenses, the total of which will not exceed \$200 per category.

- Gregory mentioned that John DiGregorio purchased plastic display holders for PCNC outreach totaling \$43.76. Tony Wilkinson motioned to approve, which was seconded by Chris Martinez. **Gregory Wilkinson called for roll call vote: Motion passes: 12 YES/0 NO/0 Abstain.** [Ryan Reich left the meeting prior to this vote].

25. Discussion and possible action for approval of any financial statements, Monthly Expenditure Reports (MER’s), or other ongoing monthly financial documents prepared by the Treasurer or Finance Chair which have not yet been approved by the Board. Treasure/ Finance Chair to provide details. This item does not cover special or annual financial documents.

- In John DiGregorio’s absence, this was pushed to next month, when we will need to approve previous two months, as well as current MERs.

26. Discussion and possible action to approve the Board meeting’s minutes for the last Board meeting and any other prior meetings not yet approved.

- None at this time; Cheryl will prepare both March and April minutes for May meeting.

27. Adjournment – Gregory Wilkinson adjourned the meeting at 9:32PM.

Council Process: The council gained its official city role upon certification by the Board of Neighborhood Commissioners on March 15, 2007. Everyone who lives, works or owns real property within the boundaries of the Panorama City Neighborhood Council, or who declares a Community Interest in the area and the basis for it, is a "stakeholder". All stakeholders are members of the Council. Stakeholders elect a Board of Directors to represent them. This Board is recognized as the decision-making entity by the City of Los Angeles. The current Board was elected on April 2, 2016. While the Board is the official decision-making entity, meetings are conducted as much as possible in a town hall spirit. Committees are open to anyone with an interest in Panorama City. Panorama City's neighborhood council is much more than its Board, and it depends on public participation for its success.

Posting Sites: California's open meetings law, the Ralph M. Brown Act, requires that meeting notices be physically posted at a regular location 72 hours in advance for regular meetings and 24 hours in advance for special meetings. The location must be accessible to the public seven days a week, 24 hours a day. That location is the outside steel doors of the Plaza Del Valle Community Room, Building G, 8700 Van Nuys Boulevard, Panorama City, CA 91402. This council is also required to follow the City of Los Angeles posting policy for Neighborhood Councils. That policy additionally requires that councils post agendas through the city's Early Notification System (ENS), post the agendas on the council's website (if one exists), and make an effort to send agendas by electronic mail (if such a list exists). This council posts agendas on its website, panoramacitync.org. This council uses the city's ENS mailing list as its agenda email list. You may sign up for the ENS agenda system at: <http://lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>.

In addition to the Plaza Del Valle posting location, this council MAY post agendas at other locations within Panorama City. These may include: (1) Panorama City Branch Library, 14345 Roscoe Boulevard; (2) Panorama Recreation Center, 8600 Hazeltine Avenue; (3) Sepulveda Recreation Center, 8801 Kester Avenue; and (4) Casa Esperanza, 14705 Blythe Street.

In addition to the ENS agenda list, this council MAY include agendas in its occasional informational emails. You can subscribe to the council's informational email list by sending your request to 'info@panoramacitync.org'. You can also sign up on the council's website. In order to respect our stakeholders' inboxes, messages to the informational email list will be sent at most once or twice a month. *The only way to assure that you will receive emailed agendas is through the ENS list.*

Americans with Disabilities Act (ADA): As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 5 business days prior to the meeting you wish to attend by contacting the city's Department of Neighborhood Empowerment (213-978-1551).

Agenda-related written materials: The council may occasionally prepare supplementary information to the agenda ("agenda packets"). When this is done, the agenda packets are normally made available both to Board or committee members and to the general public at the start of the posted meeting. In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the Board or committee *in advance of a meeting* may be viewed by appointment at the Panorama City Neighborhood Council office, 14500 Roscoe Boulevard, Suite 400, Panorama City, CA 91401, (818-714-2133) during normal business hours, or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Cheryl Compton, PCNC - Secretary, 14500 Roscoe Boulevard, Suite 400, Panorama City, CA 91402 (comptonPCNC@gmail.org).

For more information about the Panorama City Neighborhood Council visit our website at www.panoramacitync.org