

CITY OF LOS ANGELES

PANORAMA CITY NEIGHBORHOOD COUNCIL

Directors

Gregory Wilkinson, Chair
Viviano Montes, Vice Chair
John DiGregorio, Treasurer
Cheryl Compton, Secretary

Maricar Summer Bernardo • Jan Brown
Martha Cortez, VP • Pamela Gibberman
Michael Hasz • Michelle Klein-Hass, VP
Chris Q. Martinez • Saúl Mejía, VP
Gurgen Mkrtchyan, VP • Marisa Persaud, VP
Ryan Reich, VP • Tony Wilkinson, VP

Vacant seats:

Homeowner Center-West (2018)
Renter Center-West (2020)
Business (2018) x2
Business (2020) x1

Youth Representative: Douglas Bernal

CALIFORNIA



ERIC GARCETTI
MAYOR

PANORAMA CITY NEIGHBORHOOD COUNCIL

POSTAL MAIL

14500 Roscoe Blvd, Suite 425
Panorama City, CA 91402

TELEPHONE

(818) 714-2133

ELECTRONIC MAIL

info@pcnc.us

ALTERNATES

Alt1 Nathan Bouldin Alt2 Salvador Ortega
Alt3 Dante Harris Alt4 (vacant)
Alt5 (vacant)

PANORAMA CITY NEIGHBORHOOD COUNCIL REGULAR BOARD OF DIRECTORS MEETING MINUTES

Thursday, December 21, 2017 – 6:30PM

Mission Community Hospital, Medical Office Building, 2nd Floor, Room 208
14860 Roscoe Boulevard, Panorama City, CA 91402

The quorum is 11 Board members or Alternates. Public comments on agenda items will be heard when the item is considered. Public comments on other matters within the council's jurisdiction may be made during the Public Comment period. Public comments are usually limited to two minutes per speaker, at the discretion of the Chair. Action may be taken on any agenda item except Public Comment and announcements. Actions may be reconsidered only if a motion for reconsideration is adopted at the same meeting where the action was taken. You may request a copy of printed materials that are distributed at the meeting. You may record the meeting by audio, video or photographic means as long as it is not disruptive. Meeting notices and agendas are posted at the Plaza Del Valle Community Room and at other locations (see notes below). If you need translation, or accommodation for a disability, please call the city Department of Neighborhood Empowerment at least three business days in advance (213-978-1551, or toll-free 3-11). The city is a covered entity under Title II of the Americans with Disabilities Act. If you believe the council is not following the law or its own rules you may file a grievance in writing with copies to both the Chair and the Secretary. Please be respectful of others, even when you differ with them. Times shown in the agenda are only estimates. The sequence and time may be changed at the meeting.

1. **Call to Order** and Opening Remarks (Chair **Gregory Wilkinson**). *Meeting was called to order at 6:53PM.*
2. **Self-Introductions** of Participants and Guests
3. **Roll Call** of Board of Directors and Alternates (the quorum for Board meetings is 11).
 - **Present:** Jan Brown, Cheryl Compton, Martha Cortez, Pamela Gibberman, Michael Hasz, Michelle Klein-Hass, Chris Q. Martinez, Saúl Mejía, Gurgen Mkrtchyan, Gregory Wilkinson and Tony Wilkinson. **Quorum achieved at 6:53PM with 11 board members;** Marisa Persaud arrived at 7:11PM, which brought total present board members to 12.
 - **Excused Absences:** Summer Bernardo, John DiGregorio, Viviano Montes and Ryan Reich.

4. **Reports from LAPD & other relevant law enforcement agencies.** Senior Lead Officer Damaris Bonfil [(818) 838-9854, mobile (818) 634-0718, 38834@lapd.online] covers Panorama City's Center-West area. Senior Lead Officer Sean Smith [(818-838-9842, mobile 818-442-3183, 35183@lapd.online)] covers

Panorama City's North and Center-East districts. Senior Lead Officer Daniel Ruelas [(818) 838-9847, mobile 818-679-2082, 34435@lapd.online] is responsible for Panorama City south of Roscoe. Emergency: 911. Mission Division Front desk: 818-838-9800. Non-emergency: 877-ASK- LAPD (877-275-5273).

- Per Officer Ruelas, there has been a decrease in property and violent crime in our area -- except for a slight increase in the Sylmar area. North Hills and Panorama City had an increase in homicide at the end of the year, which is gang-related. Saúl Mejía commented that Officer Ruelas described Panorama City as an unsafe neighborhood and he was worried that this would damage the image of the neighborhood. On the subject of New Years fireworks, the department has at least 15 specific addresses they will be monitoring. As a reminder, all fireworks are illegal in the city of Los Angeles. They are not yet sure of the cause of the fire at Roscoe and Woodman. It is no longer habitable for transients. It has been a serious case of owner-neglect over the years with the continued issues of transients and tagging. There has been a meeting with the city attorney on the issue.

5. California Congressional District 29, State Senate District 20, State Assembly District 46, Los Angeles County Supervisorial District 3, Los Angeles Unified School District -District 6, Los Angeles Mayor, Los Angeles City Council District 6, and other elected officials' field staff reports.

7PM - SPECIAL GUEST - CALIFORNIA SENATE DISTRICT 18

The Senator will be joining us in person. District 18 State Senator Bob Hertzberg maintains a field office in the State Office Building at 6150 Van Nuys Boulevard, Suite 400, Van Nuys, CA 91401 (818-901-5588). His Field Deputy for Panorama City is Eveline Bravo-Ayala (evenline.bravo-ayala@sen.ca.gov). The District Director is Barri Worth Girvan (Barri.Girvan@sen.ca.gov).

- Senator Hertzberg gave a spirited presentation to the Board and others in attendance. A few highlights include: the state has \$8.5 billion in a "rainy day" fund. We give more to the federal government than we get in return. He is certain that under the new tax laws, California's tax burden is going to increase. Additionally, state taxes will no longer be deductible on our federal taxes. Insurance premiums will also be increasing. He has been working on tax reform for over 7 years now. One of his big current projects, which he will need our participation and support for, is a competition for a \$35 million grant lead by the Trust for Public Land Use. Barri Worth Girvan will give us more details about how and where we should be to support the project – dates TBD. He is very interested in this grant and other greening projects like storm water capture. The Sun Valley/Elmer Avenue watershed was a great success in this area. The Senator fielded questions about funding for wildfires (proposals are currently being voted on, but this is where the "rainy day" fund can help). He was also asked about any plans for a bullet train. While he is in full support of transportation projects, he believes California is moving away from this idea and more towards a hyperloop scenario, especially when it comes to transporting goods. Gregory Wilkinson thanked Senator Hertzberg for his time and dedication, which was echoed throughout the room. The Senator shook everyone's hands before departing.

LOS ANGELES CITY COUNCIL DISTRICT 6

Councilwoman Nury Martinez is represented in Panorama City by Andres Sandoval (Andres.Sandoval@lacity.org). Area Director is Lorena Bernal (Lorena.Bernal@lacity.org). The district field offices is located at 9300 Laurel Canyon Boulevard, 2nd Floor, Sun Valley, CA 91331; 818-771-0236. No representative present.

LOS ANGELES CITY MAYOR'S OFFICE

Mayor Eric Garcetti is represented in the East Valley by Area Representative, Brian Gavidia (cell: 213-713-0960 Brian.Gavidia@LACity.org). The Mayor's San Fernando Valley office is located in the Van Nuys City Hall, 14410 Sylvan Street, Van Nuys, CA 91401. No representative present.

LOS ANGELES UNIFIED SCHOOL DISTRICT, DISTRICT 6

Our LAUSD School Board Member is Kelly Gonez. Cara Onofre is her local representative. (Main (213) 241-6097 Mobile (818) 389-9216, cara.onofre@lausd.net). The District 6 office is located at 8401 Arleta Avenue, Sun Valley, CA 91352. No representative present.

LOS ANGELES COUNTY SUPERVISORIAL DISTRICT 3

Supervisor Sheila Kuehl (Sheila@bos.lacounty.gov, 213-974-3333) is located at 821 Kenneth Hahn Hall of Administration, 500 West Temple Street, Los Angeles, CA 90012. Supervisor Kuehl is represented locally by Valley District Director, Benita Trujillo (818-901-3831, (btrujillo@bos.lacounty.gov)). The San Fernando Valley District Office is located at 7555 Van Nuys Boulevard, Suite 1, Van Nuys, CA 91405. No representative present.

CALIFORNIA ASSEMBLY DISTRICT 46

Assemblymember Adrin Nazarian represents us in a district that runs from North Hills and Panorama City south to Studio City and the Hollywood Hills. His field office is located in the State Office Building at 6150 Van Nuys Boulevard, Suite 300, Van Nuys, CA 91401. His Field Representative for Panorama City is Angie Aramayo (818-376-4246, Angie.Aramayo@asm.ca.gov). No representative present.

CALIFORNIA CONGRESSIONAL DISTRICT 29

Congressman Tony Cardenas' District Office is located at 9612 Van Nuys Boulevard #201, Panorama City, CA 91402 (818-221-3718). He is represented in Panorama City by Senior Field Representative Jaqueline Serrano (Jaqueline.Serrano@mail.house.gov; 818-221-3718) No representative present.

DEPARTMENT OF NEIGHBORHOOD EMPOWERMENT (DONE)

DONE's is located at 14410 Sylvan St. 4th Floor, Van Nuys, CA 91401. Office phone is: Office | 818-374-9898 Fax | 818-374-9877. **Jose Galdamez** is our designated liaison and can be emailed at jose.galdamez@lacity.org Our city funding representative is Ms. Shawna Dungo directly at shawna.dungo@lacity.org or general line Clerk.NCFunding@lacity.org or (213) 978-1058 No representative present.

6. Public Comment and Announcements (*Please limit to two minutes per speaker.*) Public comment on agenda items will be heard at the time the item is considered.

- Jan Brown – wanted to let the Board know that there would be a discussion of the Pet Shop Code Amendment at the next Land Use meeting (December 28). This amendment redefines what is considered a kennel in commercial zones, and therefore updates the definition of pet shop to include animal adoption facilities.
- Martha Cortez – There 16 open spots in the CERT training, which will take place on January 16 at Kaiser in Panorama City. Also, DONE has civic engagement training for youth, geared towards the young women of the community.

7. Notation and possible correction (through documentation) of the list of Board members who may not vote on matters (financial or otherwise) because they have not completed the required training. DONE requires two classes to vote: (1) the Ethics and Open Government course required by state law for all public officials in California within two years of their election or appointment and every two years thereafter – required to vote on any matter, and (2) basic funding training for neighborhood council Board members to vote on financial matters. DONE also requires all Board members to have signed they have received a copy of the Code of Conduct. While not required to vote any Board member who does not sign the acknowledgment of receipt will be removed from the Board by DONE. All three of these requirements can be met with online courses available at EmpowerLA.org.

- Tony Wilkinson, Saúl Mejía and Viviano Montes all need to update their ethics certification. Since the last Board meeting Pamela Gibberman has completed/renewed her ethics certification.

8. Discussion and possible action to appoint any interested qualified stakeholders to any appropriate vacant board seats.

- No interested stakeholders at this juncture.

9. Discussion, nomination, and selection of Committees to include adding new Committee Chairs or new members to each committee. Also includes 2-minute report from each committee. The current committees are listed below.

- **Commerce:** Saúl Mejía stated that the Commerce meetings will begin happening every 2nd Monday of the month in 2018.
- **Finance:** Gurgen Mkrtchyan says the committee is still working on the office rental situation; will not be very active in the next month with the holidays.
- **Land Use:** Per Tony Wilkinson, the next meeting is Tuesday, December 28th, 7:00PM at Plaza del Valle.
- **Rules:** Very productive meeting last month, the content of which will be discussed in Agenda Item 13, per Cheryl Compton. Meeting to be scheduled for the latter part of the month of January.
- **Outreach:** Per Marisa Persaud, there will be a flyer blitz scheduled for next month and a meeting sometime TBD in January.
- **Mobility:** No meeting this month because of the holidays, per Michelle Klein-Hass.
- **Public Safety:** Per Martha Cortez, the meetings will be on the first Thursday of the month at 6:30PM at Plaza Del Valle. She is working with CD6 on school safety and the scheduling of clean-ups. Also coordinating with Lorena Bernal on the issues of preferential parking districts and making a list of potholes to be fixed for Street Services.
- **Health and Safety Fair:** Per Saúl Mejía, no meetings until January; Fair to be in March or April of 2018.

In order to promote attendance at committee meetings, Gregory Wilkinson urged all chairs to schedule a regular time and place for their meeting.

STANDING COMMITTEES					
	Chair	Email	Date/Time	Location	Notes
Commerce	Saúl Mejía	commercechair2016@yahoo.com	2 nd Monday	PCNC Conference Room	
Finance	Gurgen Mkrtchyan	gurgen@ympklaw.com			
Land Use	Tony Wilkinson	lawwilkinson@acm.org			Land Use & Mobility meet jointly
Outreach	Marisa Persaud	Manther1222@yahoo.com			
Rules	Cheryl Compton	ComptonPCNC@gmail.com		Plaza Del Valle, Liz Galan Community Room	
SPECIAL COMMITTEES					
	Chair	Email	Date/Time	Location	Notes
City Life	John DiGregorio	johndPCNC@gmail.com	First Thursday of the month at 6:30PM	Plaza Del Valle, Liz Galan Community Room	City Life & Public Safety meet jointly
Mobility	Michelle Klein-Hass	mkh.pcnc@gmail.com			Land Use & Mobility meet jointly
Public Safety	Martha Cortez	Martha.Cortez.PCNC@gmail.com	First Thursday of the month at 6:30PM	Plaza Del Valle, Liz Galan Community Room	City Life & Public Safety meet jointly
Education	Ryan Reich	ryan.reich@gmail.com			
Health & Safety Fair	Saúl Mejía	commercechair2016@yahoo.com	TBD in January		Fair tentatively set for March or April 2018

10. Discussion and possible action regarding approval, as recommended by the City Life Committee, of up to \$250 to support an outreach table at the Peace Run event in January 2018 which is put on by the Phoenix House. The Peace Run was created by Pastor Karl Cruz, the founder the Warriors Leadership Training Club, WLTC. His idea stems from promoting a healthier lifestyle for youth who reside in high-risk communities and are often vulnerable of being recruited by gangs, sex trafficking, and experiment with alcohol, stimulants, amphetamines and other substances. This event is intended to demonstrate unity throughout the San Fernando Valley community. Some logistics about the event include a starting point at Veterans Memorial Park in Sylmar and ending at Sepulveda Recreation

Center in Panorama City. The capacity for this event is 100 runners, so any assistance would be greatly appreciated. They are accepting refreshments, fruits, snacks, and first aid kits or, should we wish to make donation of \$250 For more information please visit <https://www.eventbrite.com/e/20-mile-run-4-peace-tickets-37429819598?aff=es2>.

- Jan Brown brought up the fact that this was not recommended by the City Life Committee, as the last meeting was canceled due to the fires; additionally, this does not directly affect Panorama City. Saúl Mejía agreed with Jan, that this was not directly relevant to our community. Tony Wilkinson said he does know Pastor Cruz, but if we were going to do this, it should be as an NPG. Michelle Klein-Hass stated that she felt it was unseemly for a neighborhood council to be sponsoring something related to religion. Gregory Wilkinson added that if someone is asking for money, they should be here to present their proposal to us.
No motion was made.

****Senator Hertzberg arrived at this time (See Agenda Item No. 5 for summary).****

11. Discussion and possible action regarding the Land Use Committee's recommendation regarding the Primestor project for the old Black Angus lot with ALDI as a prime main tenant. Land Use chair to give further details. On Monday, November 27, the Panorama City Neighborhood Council Land Use Committee met at the council office, in the large conference room. Chair Tony Wilkinson and members Jan Brown and Michelle Klein-Hass were present. The committee considered the proposal for a new 22,802 square foot retail development on the vacant lot at [14626 Roscoe Boulevard](#). The property is owned by Primestor Development, Inc., the company which now owns the Panorama Mall. The proposed primary tenant is ALDI Inc., which would install its new concept, low-cost grocery store. Arturo Sneider and Ron Collins represented Primestor, Paul Cornejo and Eric Rose represented ALDI. After hearing from developer Primestor and principal tenant ALDI, the Land Use committee voted unanimously to adopt the following recommendation:

The Panorama City Neighborhood Council Land Use committee recommends that the Board adopt the following resolution. The Panorama City Neighborhood Council SUPPORTS the proposed site plan for a retail commercial development in two buildings of approximately 18,802 and 4,000 square feet on the vacant lot at [14626 Roscoe Boulevard](#) (Case DIR-2017-1866-SPR-CDO) that will include and ALDI market, SUPPORTS the sale of beer and wine for offsite consumption from 8 am to 10 pm, and RECOMMENDS that the site plan be enhanced to provide enhanced lighting and security cameras, including pole-mounted lights on the West side of the property that face away from the nearby two-story apartment building. Additionally, the Neighborhood Council STRONGLY SUPPORTS the new concept ALDI market in Panorama City, and URGES expedited review of this development proposal by the City.

- Arturo Sneider spoke in depth to the Board about the project. The site has been vacant for a long time. ALDI is a sister company to Trader Joe's. ALDI does not do single-serving or refrigeration of alcohol, which is an issue which PCNC has long championed. Jan Brown mentioned that there were lots of positive posts about ALDI on NextDoor and that the neighborhood seemed very excited about the project. Marisa Persaud sign about the history of the location or some public art. Mr. Sneider said, although he is quite familiar with the 1% fee for public art, in this case they will most likely just pay the fee rather than commission the art because of need for expediency. Gregory Wilkinson says he fully supports the project – and for it getting here sooner rather than later. Saúl Mejía made a motion to support the project as detailed above, which was seconded by Gurgen Mkrtchyan. Gurgen then asked who the second tenant in the space was going to be. Mr. Sneider said they did not know at this time, but it would be retail and it would not be a liquor store, as ALDI has an exclusive. **Gregory Wilkinson called for a hand vote: the motion passed 12 YES/0 NO/0 Abstain.** Tony Wilkinson will write a formal letter in support of the project.

12. Update and special thank you to the LAFD firefighters that were injured while battling a fire in Panorama City (at Woodman & Roscoe) on Dec 15th, 2017. LAFD does have charity/foundations that support injured firefighters and widows of fallen firefighters. Here is the site for 'The Widows, Orphans & Disabled Firemen's Fund'. <https://www.wodff.org/>.

- Martha Cortez explained that we can't find out exactly who the injured firefighters are, as it has not been released to the public, and there are various privacy issues. Martha has been working closely with Lorena Bernal from Nury Martinez's office. Martha spoke to the Captain at Fire Station 91, who while appreciative, said he was dealing with various HIPAA regulations. Gregory Wilkinson suggested that we could give a certificate or plaque of general appreciation of fire and/or police departments. Martha will get some prices on these items.

13. Discussion and possible action regarding the Rules Committee's recommendation:

(a) To create a Procedure Manual with the standard operating procedures, to include policies, of the Board to supplement the Bylaws, which are the supreme local governance document. The Procedure Manual may be changed by a majority vote of the Board.

(b) Notice of Intent to revise Bylaws to clarify Allowed Absences (with details to be placed in the Procedure Manual) and to require an Agenda Item with names for removal and with the names of people who have applied for appointment to vacant seats. Includes approval of outreach plan for the proposed changes. (30 days notice, vote to be taken at the January 25 meeting)

(c) Notice of Intent to revise Bylaws: to allow Alternates to be appointed to vacant seats between elections. Includes approval of outreach plan for the proposed changes. (30 days notice, vote to be taken at the January 25 meeting)

(d) Notice of Intent to revise Bylaws to provide that failure of a Board Member or Alternate to complete all State and City mandated training within 90 days of election, appointment, or expiration of any such training will result in automatic removal from the Board seat or Alternate position. Includes approval of outreach plan for the proposed changes. (30 days notice, vote to be taken at the January 25 meeting)

(e) To create a Board Policy (for the Procedure Manual) on public surveys that social media surveys require approval of two committee chairs or a committee chair and one of the four primary Board officers, and that all other surveys require Board approval.

- Cheryl Compton explained that (a) above is a request to have a general procedural manual to keep record of policies and issues outside the scope of the bylaws, which has to go through an extensive vetting and approval process which can take months. This is like the policy we adopted regarding office and storage space use and access at the previous board meeting. There was some discussion about why all policies and procedures should not be included in the bylaws. With regards to (e), Saúl Mejía stated the policy takes away power from the Chair. Marisa Persaud believes we should be able to poll our own base. Tony Wilkinson added that this is not about muzzling social media, but rather having a checks and balance in place. Saúl asked what was the penalty if the procedures for polls was not followed. Gregory Wilkinson doesn't believe that a punitive policy is healthy, and that we are all responsible members of the Board and have a responsibility to represent it fairly. If you post a poll on Facebook or other social media, you should have an email approval from another Chair or one of the Officers of the Board. Tony Wilkinson motioned to approve (a) and (e) as recommended by the Rules Committee, which was seconded by Pamela Gibberman. **Gregory called for a hand vote: the motion passed 9 YES/2 NO/1 Abstain.**
- With regards to (b), (c) and (d), Gregory Wilkinson stated that we need to agree on how we were going to give the public the 30-day required notice of intent to revise said bylaws. As per Article XIII, Paragraph C., this is determined by the Outreach Committee. As Chair of the Outreach Committee, Marisa Persaud suggested website, social media and possibly a copy on the Plaza del Valle door. Tony Wilkinson cautioned that we should make this as simple as possible, so we do not fail, but possibly a posting in the library would also be beneficial. Pamela Gibberman suggested we use the 5 locations listed in the "posting sites" at the bottom of our agenda. Tony Wilkinson made a motion post on Facebook and/or other social media and the 5 posting sites, which was seconded by Pamela Gibberman. **Gregory called for a hand vote: the motion passed 11 YES/1 NO/0 Abstain.** Gregory asked that he be emailed when the outreach was in place, which Cheryl agreed to do.

#14-16 Intentionally omitted.

17. Discussion and possible action to remove any board member(s) that have violated Article V, section 7 "Absences" of the PCNC By-Laws. Pursuant to this section any board member that has two (2) consecutive absences or three (3) absences within a six (6) month period for regularly scheduled board meetings and that are not excused by the Chair may be removed from the board

by a majority vote of all those board members present. The board member subject to the removal vote may address the board but is not allowed to vote. The following board members meet this criteria to be removed.

- None -- no action required.

18. Report from the NC Budget Advocates on progress and action items by the NCBA to date.

- In John DiGregorio's absence, this item was skipped.

19. Discussion and possible action to approve an unexpected office supplies or outreach expenses, the total of which will not exceed \$200 per category.

- None at this time -- no action required

20. Discussion and possible action for approval of any financial statements, Monthly Expenditure Reports (MER's), or other ongoing monthly financial documents prepared by the Treasurer or Finance Chair which have not yet been approved by the Board. Treasure/ Finance Chair to provide details. This item does not cover special or annual financial documents.

- Tony Wilkinson motioned to approve the MER as presented, which seconded by Michelle Klein-Hass Gregory called for a roll call vote: **The motion passes unanimously: 12 YES/0 NO/0 Abstain.**

**Martha Cortez left at this time; leaving 11 Board Members present.

21. Discussion and possible action to approve the Board meeting's minutes for the last Board meeting and any other prior meetings not yet approved.

- Pamela Gibberman motioned to approve the November 16, 2017 minutes, which was seconded by Saúl Mejía. Gregory called for a voice vote: **The motion passes unanimously: 11 YES/0 NO/0 Abstain.**

22. Adjournment – Meeting adjourned at 9:23PM.

Council Process: The council gained its official city role upon certification by the Board of Neighborhood Commissioners on March 15, 2007. Everyone who lives, works or owns real property within the boundaries of the Panorama City Neighborhood Council, or who declares a Community Interest in the area and the basis for it, is a "stakeholder". All stakeholders are members of the Council. Stakeholders elect a Board of Directors to represent them. This Board is recognized as the decision-making entity by the City of Los Angeles. The current Board was elected on April 2, 2016. While the Board is the official decision-making entity, meetings are conducted as much as possible in a town hall spirit. Committees are open to anyone with an interest in Panorama City. Panorama City's neighborhood council is much more than its Board, and it depends on public participation for its success.

Posting Sites: California's open meetings law, the Ralph M. Brown Act, requires that meeting notices be physically posted at a regular location 72 hours in advance for regular meetings and 24 hours in advance for special meetings. The location must be accessible to the public seven days a week, 24 hours a day. That location is the outside steel doors of the Plaza Del Valle Community Room, Building G, 8700 Van Nuys Boulevard, Panorama City, CA 91402. This council is also required to follow the City of Los Angeles posting policy for Neighborhood Councils. That policy additionally requires that councils post agendas through the city's Early Notification System (ENS), post the agendas on the council's website (if one exists), and make an effort to send agendas by electronic mail (if such a list exists). This council posts agendas on its website, panoramacitync.org. This council uses the city's ENS mailing list as its agenda email list. You may sign up for the ENS agenda system at: <http://lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>.

In addition to the Plaza Del Valle posting location, this council MAY post agendas at other locations within Panorama City. These may include: (1) Panorama City Branch Library, 14345 Roscoe Boulevard; (2) Panorama Recreation Center, 8600 Hazeltine Avenue; (3) Sepulveda Recreation Center, 8801 Kester Avenue; and (4) Casa Esperanza, 14705 Blythe Street. In addition to the ENS agenda list, this council MAY include agendas in its occasional informational emails. You can subscribe to the council's informational email list by sending your request to 'info@panoramacitync.org'. You can also sign up on the council's website. In order to respect our stakeholders' inboxes, messages to the informational email list will be sent at most once or twice a month. *The only way to assure that you will receive emailed agendas is through the ENS list.*

Americans with Disabilities Act (ADA): As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services,

and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 5 business days prior to the meeting you wish to attend by contacting the city's Department of Neighborhood Empowerment (213-978-1551).

Agenda-related written materials: The council may occasionally prepare supplementary information to the agenda ("agenda packets"). When this is done, the agenda packets are normally made available both to Board or committee members and to the general public at the start of the posted meeting. In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the Board or committee *in advance of a meeting* may be viewed by appointment at the Panorama City Neighborhood Council office, 14500 Roscoe Boulevard, Suite 400, Panorama City, CA 91401, (818-714-2133) during normal business hours, or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact PCNC - Secretary, 14500 Roscoe Boulevard, Suite 400, Panorama City, CA 91402.

For more information about the Panorama City Neighborhood Council visit our website at www.panoramacitync.org