

# CITY OF LOS ANGELES

## PANORAMA CITY NEIGHBORHOOD COUNCIL

### Directors

Gregory Wilkinson, Chair  
Viviano Montes, Vice Chair  
John DiGregorio, Treasurer  
Cheryl Compton, Secretary

Maricar Summer Bernardo • Martha Cortez  
Pamela Gibberman • Angela Gleich  
Danilo Guerra • Michael Hasz  
Michelle Klein-Hass, VP  
Saul Mejia • Gurgun Mkrtchyan  
Marisa Persaud • Ryan Reich  
Sonia Sawit • Tony Wilkinson

### Vacant seats:

Renter Center-West (2020)  
Business (2018) x2 • Business (2020) x1  
Youth Representative: Douglas Bernal

## CALIFORNIA



ERIC GARCETTI  
MAYOR

## PANORAMA CITY NEIGHBORHOOD COUNCIL

### POSTAL MAIL

14500 Roscoe Blvd, Suite 425  
Panorama City, CA 91402

### TELEPHONE

(818) 714-2133

### ELECTRONIC MAIL

info@pcnc.us

### ALTERNATES

Alt1 Nathan Bouldin Alt2 Salvador Ortega  
Alt3 Dante Harris Alt4 (vacant)  
Alt5 (vacant)

## PANORAMA CITY NEIGHBORHOOD COUNCIL REGULAR BOARD OF DIRECTORS MEETING MINUTES

Thursday June 22, 2017 6:30 PM

Mission Community Hospital, Medical Office Building, 2nd Floor, Room 208  
14860 Roscoe Boulevard, Panorama City, CA 91402

The quorum is 11 Board members or Alternates. Public comments on agenda items will be heard when the item is considered. Public comments on other matters within the council's jurisdiction may be made during the Public Comment period. Public comments are usually limited to two minutes per speaker, at the discretion of the Chair. Action may be taken on any agenda item except Public Comment and announcements. Actions may be reconsidered only if a motion for reconsideration is adopted at the same meeting where the action was taken. You may request a copy of printed materials that are distributed at the meeting. You may record the meeting by audio, video or photographic means as long as it is not disruptive. Meeting notices and agendas are posted at the Plaza Del Valle Community Room and at other locations (see notes below). If you need translation, or accommodation for a disability, please call the city Department of Neighborhood Empowerment at least three business days in advance (213-978-1551, or toll-free 3-1-1). The city is a covered entity under Title II of the Americans with Disabilities Act. If you believe the council is not following the law or its own rules you may file a grievance in writing with copies to both the Chair and the Secretary. Please be respectful of others, even when you differ with them. Times shown in the agenda are only estimates. The sequence and time may be changed at the meeting.

1. Opening Remarks (Chair Gregory Wilkinson). Public introductions began at 6:45pm without quorum.  
**Call to Order and Quorum occurred at 7:00pm.**

2. **Self-Introductions** of Participants and Guests. (6:45pm)

3. **Roll Call** of Board of Directors and Alternates (the quorum for Board meetings is 11). Gregory Wilkinson, John DiGregorio, Summer Bernardo, Martha Cortez, Pamela Gibberman, Danilo Guerra, Michael Hasz, Michelle Klein-Hass, Saul Mejia, Marisa Persaud, Ryan Reich, Jan Brown, Gurgun Mkrtchyan, and Tony Wilkinson. Cheryl Compton was excused.

4. **Reports from LAPD & other relevant law enforcement agencies.** SLO Sean Smith gave report about fireworks, homeless concerns, Mission Division's carnival and Open House.

5. **Reports from elected officials:** California Congressional District 29, State Senate District 20, State Assembly District 46, Los Angeles County Supervisorial District 3, Los Angeles Unified School District 6, Los Angeles Mayor, Los Angeles City Council District 6, and other elected Officials' field staff reports.

**6. Discussion and possible action regarding board policy about creating flyer designs and approval as well as approval for generic PCNC flyers.**

John made a motion to approve submitted flyers and allow committee chairs to create flyers as needed. Tony seconded motion. Motion passed 13YES/ 0 NO/ 0 Abstentions via hand vote. Danilo was ineligible to vote.

**7. Discussion and possible action regarding CD6 Nury Martinez's movie night at the PC Rec Center on July 6<sup>th</sup>, 2017. Possible actions include requesting a PCNC outreach booth and providing drinks, light refreshments, snack, etc to give away at the booth. A budget of up to \$500 for such food/drink is suggested for the board to approve. Outreach Chair & Martha Cortez to provide additional information.**

Tony made a motion to approve up to \$500 for the supply of popcorn for the event. John seconded it. Motion passed 12YES/ 0NO/ 0Abstentions via a roll call vote. Danilo and Saul were ineligible to vote. [Vote Roster attached]

**8. Discussion and possible action to approve reimbursement of Gregory Wilkinson for \$112 for the costs to obtain pizza and drinks for the May 2017 board meeting and a yet to be determined costs, under \$100, for the June 2017 board meeting.**

Greg recused himself and left the room. John conducted the vote.

John made motion to approve reimbursing Greg the actual cost of the food and drinks but not the gratuities (\$112 May, \$79.95 June). Gurgun seconded.

Motion passed 11Yes / 0NO/ 0Abstentions vial roll call vote. Greg was recused. Danilo and Saul were ineligible to vote[Vote Roster attached].

**9. Discussion and possible action regarding the annual inventory of PCNC property. AN inventory is required by City & DONE rules. DONE has been requested one for the last two weeks and we need to complete it post haste. PCNC property is located in the PCNC office space and a storage unit. Treasurer to provide details.**

John informed the board about the current status and need to conduct the inventory.

**10. Discussion and possible action regarding the new proposed state law about 4am alcohol serving cut off and LA's possible ability to regulate. Public Safety Chair to provide details.**

Tony made a motion to oppose but at the city level, later the motion was withdrawn. Greg informed the Board a similar issue (marijuana laws) was discussed via email but hit a Brown Act serial meeting issue and the matter was tabled until a meeting and not to discuss via email. Barry Stone from DONE informed the board to stay on track with the agendized item.

Gurgun made a motion to table this item until the next board meeting. Saul seconded the motion. The motion passed 14YES/ 0NO/ 0Abstentions

**11. Discussion and possible action regarding rules and procedures for survey's by the PCNC and committees.**

Greg moved this item to the end of the meeting then tabled it until next meeting due to time issues as the meeting was running over an hour late.

**12. Discussion and possible action regarding Panorama City Library need for new window coverings on their meeting room. While the Panorama City Friends of the Library is happy to cover some of the cost, they don't have the resources to pay the entire cost. The Library anticipates the full cost to be approximately \$4000, and the Friends will pay \$2000, leaving a balance of \$2000. Library rep Teri Markson to provide details.**

The library stated they no longer needed this money but gave a short presentation on some items they were looking into for future funding requests such as LA Plays.

**13. Discussion and possible action regarding SCPF's request for a Neighborhood Purpose Grant for the Annual Valley Disaster Preparedness Fair on October 7, 2017. No dollar amount was provided at the time of the agenda preparation so the Chair is unilaterally, and for no other reason than to give some notice to the public, is putting a dollar limit of \$1,000 for the NPG for this item for this June meeting. However, SCPF can request a higher amount at a later date. Southern California Preparedness Foundation is a 501(c)(3) nonprofit corporation, organized to promote and support disaster awareness, education, and preparedness via community events, public forums, focused programs, and targeted outreach. Dave Brown to provide details.**

Dave Brown gave a presentation to the board about the event. Tony made a motion to approve \$500 for the NPG since that is what was written in the NPG application. Mike seconded the motion. The motion passed 10YES/ 1NO/1 Abstentions by roll call vote. Danilo and Saul were ineligible to vote. [Vote Roster attached]

**14. Discussion and possible action regarding the PCNC annual budget packet (including NC Strategic Plan, Outreach Survey, Budget, & Self-Assessment) for 2017-2018. DONE has these listed at <http://empowerla.org/nc-budget-package/> which while dated 2016-2017 are the same forms to be used for the upcoming fiscal year (2017-2018). Finance Chair and Treasury to provide details.**

John and Tony introduced the item to the board. Heavy debate was undertaken on both sides. Barry Stone from DONE and Glenn Bailey voiced concerns that this was being rushed through without the proper procedural actions or review being taken.

John made a motion to approve a generic budget for fiscal year 2017-2018 with the following amounts in the following categories:\$5,000 NPG, \$10,000 CIP, \$27,000 Outreach/Operational/Elections . Tony seconded the motion. The motion passed 8YES/ 2NO/1Abstentions by roll call vote. Danilo and Saul were ineligible to vote. [Vote Roster attached]

Tony made a second motion to have Tony and Marisa fill in all the needed fields of the full budget packet with the minimum needed numbers as per last year. Pamela seconded it. The motion was then deferred to next meeting by the following motion to defer.

John made a motion to defer Tony's motion to the next meeting. This motion was seconded by Gurgen. This motion to defer was passed 11YES/ 0NO/ 2Abstentions by hand vote. Danilo was ineligible to vote.

**15. Discussion and possible action to approve the Board meeting's minutes for the last Board meeting and any other prior meetings not yet approved.**

Pamela made one name spelling correction to the May 25 meeting (Adriana Del Burto corrected to Adria Deliberto). John made a motion to approve the May 25<sup>th</sup> minutes as correct. John seconded the motion. The motion passed 11YES/ 1NO/ 0Abstentions via hand vote. Danilo was ineligible to vote.

**16. Discussion and possible action to appoint any interested qualified stakeholders to any appropriate vacant board seats.** No one expressed an interest in joining.

**17. Discussion, nomination, and selection of Committees and Committee Chairs to include adding new members to each committee. Also includes 2 minute report form each committee. The following are already in existence committees.**

Tony made a motion to add the following people to the following committees per one omnibus vote. John seconded the motion. The motion passed 13YES/ 0NO/ 0Abstentions via hand vote. Danilo was ineligible to vote. [For clarity these are not the full committee list just who was added.]

## Public Safety

Marisa Persaud  
John DiGregorio  
Jody DiGregorio  
Jan Brown  
Michael Hasz  
Tony Wilkinson

## Land Use

Jan Brown  
Marisa Persaud  
Michelle Klein-Hass  
Ryan Reich  
Greg Wilkinson  
Gurgen Mkrtchyan  
John DiGregorio

## Outreach

Danilo Guerra  
John DiGregorio  
Summer Bernardo  
Michael Hasz  
Martha Cortez  
Michelle Klein-Hass  
Jan Brown  
Ryan Reich  
Tony Wilkinson  
Greg Wilkinson

## Education Committee

Pamela Gibberman  
Marisa Persaud  
John DiGregorio  
Jody DiGregorio

## Commerce

Greg Wilkinson  
Emily Roberts – Vice Chair

## 12. Public Comment and Announcements

### 13. Adjournment – Meeting adjourned 10:45pm.

**Council Process:** The council gained its official city role upon certification by the Board of Neighborhood Commissioners on March 15, 2007. Everyone who lives, works or owns real property within the boundaries of the Panorama City Neighborhood Council, or who declares a Community Interest in the area and the basis for it, is a "stakeholder". All stakeholders are members of the Council. Stakeholders elect a Board of Directors to represent them. This Board is recognized as the decision-making entity by the City of Los Angeles. The current Board was elected on April 2, 2016. While the Board is the official decision-making entity, meetings are conducted as much as possible in a town hall spirit. Committees are open to anyone with an interest in Panorama City. Panorama City's neighborhood council is much more than its Board, and it depends on public participation for its success.

**Posting Sites:** California's open meetings law, the Ralph M. Brown Act, requires that meeting notices be physically posted at a regular location 72 hours in advance for regular meetings and 24 hours in advance for special meetings. The location must be accessible to the public seven days a week, 24 hours a day. That location is the outside steel doors of the Plaza Del Valle Community Room, Building G, 8700 Van Nuys Boulevard, Panorama City, CA 91402. This council is also required to follow the City of Los Angeles posting policy for Neighborhood Councils. That policy additionally requires that councils post agendas through the city's Early Notification System (ENS), post the agendas on the council's website (if one exists), and make an effort to send agendas by electronic mail (if such a list exists). This council posts agendas on its website, panoramacitync.org. This council uses the city's ENS mailing list as its agenda email list. You may sign up for the ENS agenda system at: <http://lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>.

In addition to the Plaza Del Valle posting location, this council MAY post agendas at other locations within Panorama City. These may include: (1) Panorama City Branch Library, 14345 Roscoe Boulevard; (2) Panorama Recreation Center, 8600 Hazeltine Avenue; (3) Sepulveda Recreation Center, 8801 Kester Avenue; and (4) Casa Esperanza, 14705 Blythe Street. In addition to the ENS agenda list, this council MAY include agendas in its occasional informational emails. You can subscribe to the council's informational email list by sending your request to 'info@panoramacitync.org'. You can also sign up on the council's website. In order to respect our stakeholders' inboxes, messages to the informational email list will be sent at most once or twice a month. *The only way to assure that you will receive emailed agendas is through the ENS list.*

**Americans with Disabilities Act (ADA):** As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days prior to the meeting you wish to attend by contacting the city Department of Neighborhood Empowerment at least three business days in advance (213-978-1551, or toll-free 3-1-1).

**Agenda-related written materials:** The council may occasionally prepare supplementary information to the agenda ("agenda packets"). When this is done, the agenda packets are normally made available both to Board or committee members and to the general public at the start of the posted meeting. In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the Board or committee *in advance of a meeting* may be viewed by appointment at the Panorama City Neighborhood Council office, 14500 Roscoe Boulevard, Suite 400, Panorama City, CA 91401, (818-714-2133) during normal business hours, or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Cheryl Compton, Secretary, 14500 Roscoe Boulevard, Suite 400, Panorama City, CA 91402 (ComptonPCNC@gmail.com).

For more information about the Panorama City Neighborhood Council visit our website at [www.panoramacitync.org](http://www.panoramacitync.org)