



# Panorama City Neighborhood Council Meeting Minutes 1-25-21



## 1. Call to Order and remarks (**Pamela Gibberman** , Chair)

Meeting called to order at 6:07 p.m.

## 2. Roll Call of committee members or alternates (the quorum is three).

Present: Pamela, John, Lanira

## 3. Public Comment and announcements. (**Please limit to two minutes per speaker.**) Public comment on agenda

Items will be heard at the time the item is considered.

Ripsime Ter-Kazaryan, Vista MS Magnet Coordinator, announced they would be having Vista Magnet Night at 6:00 p.m. on February 9<sup>th</sup> and 10<sup>th</sup> to assist parents in filling out the application to attend any of Vista's Magnets next year. PCNC will post the flyer on our website.

## 4. Follow-up on past items.

a. List of PC schools is still forthcoming. (Sorry, again!)

b. Possible report from Martha about her daughter's experience with The Civics Center's voter registration/pre-registration project. Julia Cox responded that they did 8 workshops in the Los Angeles area and 900 students were registered or pre-registered, a very successful result!

## 5. Reports from Chair about meetings attended since our last meeting:

None

## 6. Discussion and possible action on exploring the creation of a mural project in conjunction with our Community Garden(s).

a. This is indefinitely on hold until the pandemic lockdown has ended.

## 7. Discussion about items for the next meeting which will be **February 22, 2021.**

Discuss the possibility of students from Panorama HS and Vista MS leadership classes helping to distribute PCNC election door-hangers.

## 8. Public Comment and announcements. (**Please limit to two minutes per speaker.**)

Angela Hyland-Fernandez, Panorama HS Community School Coordinator, announced that teachers were busy helping students with attendance issues and/or behind in their grades to get caught up by January 29<sup>th</sup>.

## 9. Adjournment

Meeting adjourned at 6:19 p.m.

**Council Process:** The council gained its official city role upon certification by the Board of Neighborhood Commissioners on March 15, 2007. Everyone who lives, works or owns real property within the boundaries of the Panorama City Neighborhood Council, or who declares a Community Interest in the area and the basis for it, is a "stakeholder". All stakeholders are members of the Council. Stakeholders elect a Board of Directors to represent them. This Board is recognized as the decision-making entity by the City of Los Angeles. The current Board was elected on April 2, 2016. While the Board is the official decision-making entity, meetings are conducted as much as possible in a town hall spirit. Committees are open to anyone with an interest in Panorama City. Panorama City's neighborhood council is much more than its Board, and it depends on public participation for its success.

**Posting Sites:** California's open meetings law, the Ralph M. Brown Act, requires that meeting notices be physically posted at a regular location 72 hours in advance for regular meetings and 24 hours in advance for special meetings. The location must be accessible to the public seven days a week, 24 hours a day. That location is the outside steel doors of the Plaza Del Valle Community Room, Building G, 8700 Van Nuys Blvd, Panorama City, CA 91402. This council is also required to follow the City of Los Angeles posting policy for Neighborhood Councils. That policy additionally requires that councils post agendas through the city's Early Notification System (ENS), post the agendas on the council's website (if one exists), and make an effort to send agendas by electronic mail (if such a list exists). This council posts agendas on its website, panoramacitync.org. This council uses the city's ENS mailing list as its agenda email list. You may sign up for the ENS agenda system at:

<http://lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>.

In addition to the Plaza Del Valle posting location, this council MAY post agendas at other locations within Panorama City. These may include: (1) Panorama City Branch Library, 14345 Roscoe Blvd; (2) Panorama Recreation Center, 8600 Hazeltine Avenue; (3) Sepulveda Recreation Center, 8801 Kester Avenue; and (4) Casa Esperanza, 14705 Blythe Street.

In addition to the ENS agenda list, this council MAY include agendas in its occasional informational emails. You can subscribe to the council's informational email list by sending your request to 'info@panoramacitync.org'. You can also sign up on the council's website. In order to respect our stakeholders' inboxes, messages to the informational email list will be sent at most once or twice a month. *The only way to assure that you will receive emailed agendas is through the ENS list.*

**Americans with Disabilities Act (ADA):** As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 5 business days prior to the meeting you wish to attend by contacting the city's Department of Neighborhood Empowerment (213-978-1551).

**Agenda-related written materials:** The council may occasionally prepare supplementary information to the agenda ("agenda packets"). When this is

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done, the agenda packets are normally made available both to Board or committee members and to the general public at the start of the posted meeting. In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the Board or committee *in advance of a meeting* may be viewed by appointment at the Panorama City Neighborhood Council office, 14500 Roscoe Blvd, Suite 400, Panorama City, CA 91401, (818-714-2133) during normal business hours, or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Cheryl Compton, PCNC - Secretary, 14500 Roscoe Blvd, Suite 400, Panorama City, CA 91402 (ComptonPCNC@gmail.org).

**PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at [the Panorama City Neighborhood Council no longer maintains a physical office] and at our website: [panoramacitync.org](http://panoramacitync.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact John DiGregorio at [no phone available] or email: [johndPCNC@gmail.com](mailto:johndPCNC@gmail.com)

## **Instructions and Guidelines to Access and Participate in PCNC 'Virtual Meetings'**

Effective April 1st, 2020 the City Attorney's office has permitted the use of 'Virtual Meetings' with voice/video capabilities which will allow Neighborhood Councils to continue conducting meetings during our current 'Stay at Home' order issued by Mayor Garcetti. The Panorama City Neighborhood Council has elected to use the platform ZOOM to host our virtual meetings.

For instructions on how to download and use the ZOOM audio-video conferencing platform, please click the link below, which will detail how to install the application on your smartphone or computer. Link for Support [HERE](https://support.zoom.us/hc/en-us/articles/201362193-How-Do-I-Join-A-Meeting-) <https://support.zoom.us/hc/en-us/articles/201362193-How-Do-I-Join-A-Meeting->

### **If you prefer to phone in to each meeting:**

Dial by your location

- +1 669 900 9128 US (San Jose)
- +1 253 215 8782 US (Tacoma)
- +1 346 248 7799 US (Houston)
- +1 312 626 6799 US (Chicago)
- +1 646 558 8656 US (New York)
- +1 301 715 8592 US (Washington D.C)

Meeting ID: 847 0466 1836

Find your local number: <https://us02web.zoom.us/j/84704661836>

### **Virtual Meeting Guidelines**

- ? Upon entry to the meeting, all participants will be automatically placed on 'mute' as to not disrupt the current speaker.
- ? The Chair will run the meeting as 'close to normal' as possible, limiting the amount of time individual speakers may hold the floor.
- ? If you wish to speak, do so by 'Raising your Hand', a feature the platform has, which enables the formation of a queue.
- ? The Board Secretary will recognize your place in the queue, by responding through the 'Chat' feature.
- ? The Chair will then call upon, in 'first come first served' order as recognized by the Secretary. Once called upon, the speaker must UNMUTE their audio to begin their statement.
- ? Disruptions to the meeting or abuse of these guidelines will result in the immediate removal.
- ? Public Comment will also adhere to the 'Raise Hand', 'Enter the Queue', 'Be Recognized by the Chair' format.
- ? Should you need assistance, or require any specific ADA accommodations, please reach out to the Board Chair prior to the meeting at [johndpcnc@gmail.com](mailto:johndpcnc@gmail.com)

**For more information about the Panorama City Neighborhood Council visit our website at [www.panoramacitync.org](http://www.panoramacitync.org)**